

Individual Risk Minimisation Plan

Risk Assessment for asthma, allergies, anaphylaxis, diabetes, epilepsy, other medical conditions and specific health care needs

Name of ECMS service:		
Name of person completing the risk assessment:		
Child's name:		Date of birth:
Educational program:		
What are the conditions this risk assessment addresses? e.g. foods, skin creams, environmental etc.		
Risk: What are the issues and/or the actual/potential situations that could add to the risk of an incident occurring?	Strategy: What can be done about these risks? What resources do you need? What is the time frame for this to occur?	Who: Who needs to be included in the process? Why?

Signature: _____ Position: _____

Date: _____

Indicate which policies have been provided to the Parent/Guardian

- | | |
|---|---|
| <input checked="" type="checkbox"/> Asthma | <input checked="" type="checkbox"/> Medical Conditions policy |
| <input checked="" type="checkbox"/> Incident, Injury, trauma, illness and first aid | <input checked="" type="checkbox"/> Other: _____ |
| <input checked="" type="checkbox"/> Anaphylaxis | <input checked="" type="checkbox"/> Diabetes |
| <input checked="" type="checkbox"/> Immunisation, Medical conditions and exclusion | <input checked="" type="checkbox"/> Epilepsy |
| <input checked="" type="checkbox"/> Medication | |

Parent Name: _____ Parent Signature: _____

Date: _____

Risk Scoring					
Likelihood of risk occurring	Consequence of risk occurring				
	1 Negligible	2 Minor	3 Moderate	4 Major	5 Severe
5 Extremely likely	medium	medium	high	extreme	extreme
4 Likely	low	medium	medium	high	extreme
3 Possible	low	medium	medium	high	extreme
2 Unlikely	low	low	medium	medium	high
1 Rare	low	low	low	medium	medium

Risk consequence

Score	Consequence Rating	Consequence Description
5	Severe	Most actions cannot be achieved
4	Major	Some important actions cannot be achieved
3	Moderate	Some actions affected
2	Minor	Minor effects that are easily remedied
1	Negligible	Negligible impact on actions

Risk likelihood

Score	Likelihood Rating	Likelihood Description
5	Extremely likely	The risk is almost certain to occur
4	Likely	The risk will probably occur
3	Possible	The risk may occur
2	Unlikely	The risk is unlikely to occur
1	Rare	The risk will only occur under the most exceptional circumstances

Office Use Only	Yes
Provided copy of medical management plan, risk minimisation plan and communication plan to relevant educator/s	
Medical management plan is displayed in child's room	
Location of medication is specified and known to educators	
Provided copy of risk minimisation plan and communication plan to parent/guardian	
Informed centre cook and information is transferred to the kitchen	
Other:	