



Yallambie Park Preschool

Cnr Yallambie Rd & Binowee Ave  
Yallambie Vic 3085  
Ph: 9435 9469

YALLAMBIE PARK PRESCHOOL

2020 ENROLMENT APPLICATION

FOR 3 YEAR OLD KINDERGARTEN



ECMS is a not for profit  
organisation

### Important Guidelines

- Application Forms will not be processed until the following has been received over email:
  - Fully completed enrolment application form
  - Copy of child's birth certificate (attached to your email)
  - Copy of child's Immunisation History Statement to show that immunisations are up to date (attached to your email) – **copies of the green book CANNOT be accepted as proof**
  - \$15 non-refundable registration fee has been received via direct deposit in the kinder bank account – Please note your receipt number at the bottom of the application form
- Forms will only be accepted over email.
- Forms received prior to March 1st 10am will not be accepted.
- Applications will be given an application number according to the order that they are received in. Positions are offered in this same order.
- You will receive email confirmation of your application within a month (unless it is school holidays where there may be a short delay).

### Eligibility

- Children are eligible to enrol in the year prior to attendance and **must be 2 by 30<sup>th</sup> April** of that year.
- If your child turns three between **February 1<sup>st</sup> and April 30<sup>th</sup>** in the year of attendance they **will be** allocated a place but **will not** be able to attend until they turn **3**.
- Parents accepting a position for a child who has not yet turned **3** will need to **pay the full term/s fees to secure the place**.
- As per **The Public Health and Wellbeing Amendment (No Jab No Play) Bill 2015** families that enrol will need to provide a copy of an AIR Immunisation History Statement that proves that their child's immunisations are up to date

### Application Steps

1. The non-refundable \$15.00 registration fee **must be paid via direct deposit**
  - **Account name:** Yallambie Park Pre-School Centre
  - **BSB:** 033-053
  - **Account number:** 471 173
  - **Description:** E-(child's surname)  
eg. E-Smith
2. Complete the attached enrolment application form and **email it from 10am on March 1<sup>st</sup> to [enrolments@yallambiepark.org.au](mailto:enrolments@yallambiepark.org.au)**
3. Also attach a copy of the following to the email:
  - **Child's Birth Certificate or suitable evidence of the child's date of birth (a certified copy is not required)**
  - **Child's AIR Immunisation History Statement**
  - **Receipt number of registration payment**

### Deferrals

- If a child is offered a kinder place and their parent defers that place before or after the child has started kinder then a place will automatically be reserved for them for the following year. Proof of immunisation status must be updated in the year prior to attendance.

### Further Information

**Please email Melinda**

**(Enrolment Coordinator for Yallambie Park PreSchool)**

**at [enrolments@yallambiepark.org.au](mailto:enrolments@yallambiepark.org.au)**

**or phone 0403 787 888 for any further queries**

4 year old enrolments for Yallambie Park PreSchool are handled by Banyule City Council. Enrolment forms must be completed and submitted to the Banyule City Council. Enrolment forms can be obtained from the Kindergarten or downloaded from the council website. [www.banyule.vic.gov.au](http://www.banyule.vic.gov.au)

**Entry into 3 year old kindergarten does not guarantee a place in the 4 year old kindergarten program.**

### **THREE YEAR OLD ENROLMENT GUIDELINES**

- Families must obtain a **2020 enrolment form** from the kindergarten or enrolment coordinator.
- 1<sup>st</sup> round offers commence in **late July** with families offered a place based upon the allocation procedure above. A provisional timetable will be included in the offer email.
- Positions must be accepted in writing.
- The offer of a position will be cancelled if the family does not respond by the due date and an attempt to contact the family has been unsuccessful.
- Please make sure that the kinder always has your current contact number and address.
- Once all the positions have been filled any families left will remain on a waiting list based upon their date of enrolment until a vacancy becomes available.
- Group preference forms will most likely be sent out in **mid-September** to families who have accepted an offer. Groups will be allocated in the order that group preference forms are received. Please note that the current timetable may change.
- Please let the kinder know ASAP if you no longer require a position or wish to defer a position so that another child can be offered their position.

### **CHILDREN WITH SPECIAL NEEDS**

Families of a child with additional needs are encouraged to discuss their child's needs with the Kindergarten teacher. This may include any assessments the child may have had or Early Intervention Services the child may be involved with. Children with additional needs are those who require additional support to fully participate in the kindergarten program. This may include children who are limited in more than one of the following areas of major life activity as appropriate for their age:

- Receptive and expressive language;
- Cognitive development;
- Social Development;
- Emotional development; and
- Physical development.

All children are entitled to attend kindergarten.

### **ABORIGINAL OR TORRES STRAIT ISLANDER**

Three year old kindergarten provides Aboriginal and Torres Strait Islander children an opportunity to access up to 10 hours a week of a funded early childhood program planned and delivered by a qualified early childhood teacher. This initiative enables a higher proportion of three year old Aboriginal and Torres Strait Islander children access to a high quality kindergarten program. Early Start Kindergarten initiatives provide free kindergarten programs for:

- 3 year old Aboriginal and Torres Strait Islander children
- 3 year old children known to Child Protection (including those referred directly from Child Protection to Child FIRST)

**NOTE: Attendance in 3 year old kindergarten does not guarantee that you will be offered a place in the 4 year old program. You must complete a 4 year old enrolment form and return it to Banyule City Council**

**For further information and a copy of the enrolment form visit their website at -**

<https://www.banyule.vic.gov.au/Services/Community-Services/Children/KindergartensPreschools/4-Year-Old-KindergartenPreschool-Registration>

**Enrolment forms can also be obtained from the Kindergarten or Maternal & Child Health Centre.**

***Yallambie Park PreSchool takes no responsibility for possible changes, which may occur, to rules in the allocation of places, between now and the year of attendance of your child at kindergarten***



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## YALLAMBIE PARK KINDERGARTEN 2020 ENROLMENT APPLICATION FOR 3 YEAR OLD KINDERGARTEN



**Please return your application via email to  
[enrolments@yallambiepark.org.au](mailto:enrolments@yallambiepark.org.au)  
from 10am on March 1<sup>st</sup> 2019. You must also  
attach copies of your child's birth certificate  
and Immunisation History Statement**

Year requested for attendance: \_\_\_\_\_

Application no: \_\_\_\_\_  
Date rec: \_\_\_\_/\_\_\_\_/\_\_\_\_

Child's family name: \_\_\_\_\_

Child's given names: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Male ☐ Female ☐

Parent(s)/guardian(s) name(s): \_\_\_\_\_

Home phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email: \_\_\_\_\_

Language spoken at home: \_\_\_\_\_

**Proof of child's D.O.B. attached ☐**

**Immunisation History Statement attached ☐  
(copies of green books not accepted)**

Does your child have any special needs / allergies / other medical condition? ☐ Yes ☐ No

Please give details: \_\_\_\_\_

Is your child of Aboriginal and / or Torres Strait Islander descent? ☐ Yes ☐ No

**Please notify Yallambie Park PreSchool directly (not ECMS)  
of any changes to your address, phone numbers or other relevant information (including cancellations)  
via email: [enrolments@yallambiepark.org.au](mailto:enrolments@yallambiepark.org.au)**

Print name of parent/guardian: \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_

### **Payment of \$15 Enrolment Registration fee must be made via direct deposit:-**

**Direct Deposit ☐** : Account name: Yallambie Park Pre-School Centre BSB: 033-053 Account #: 471173

Description\Reference: E-(child's surname) eg. E-Smith

**Please provide your receipt number for verification: \_\_\_\_\_**